

# Peldon Rose

## DESIGN INTERN

We are Peldon Rose, London's leading workplace strategy, design and build experts. Our objective is a simple one: to harness the power of workplace to make every day exceptional for people and business.

Through a bespoke end-to-end service, we rapidly gain an understanding of business needs, and then design and deliver industry-leading solutions to bring this to life. Throughout the process, our team provides a consistently uplifting experience for clients and their people. We achieve this by sparking joy, enabling purpose, inspiring belief, and building connections through the spaces and relationships created every day.

### The Intern Programme

Having started our intern programme in 2016, we have had the opportunity to support many talented students realise their potential and kickstart their careers through learning from, interacting with and working alongside some of the industry's most creative and innovative Designers. During a 12-month Design internship; based in the Concept side of the Design team, the Design Intern will support Designers in producing dynamic concepts in office design used in pre-contract sales negotiations.

### Job description

The role will be varied and challenging; you will be required to work across several briefs to assist Designers in creating compelling and original design work for our potential future clients' needs. You will need to be able to use your initiative to work without close supervision and reach tight deadlines, both alone and part of the wider design team. You will be presentable, confident with good team working skills to work well with all members of the Peldon Rose team. Some knowledge of Design applications such as AutoCAD, Sketch Up, InDesign and Photoshop is expected.

### **Key Objectives**

- To work as an integrated and compelling assistant to the Design team, supporting, assisting and learning from Project Designers in order to enable them in creating outstanding design solutions which fulfil our potential client's needs and stretch their imaginations.

### **Key Responsibilities**

- To support and work with the Design team.
- To learn and share creativity ideas with the Project Designers and assist in striving to grow the level of design quality at Peldon Rose.
- To stretch the imagination and assist Project Designers to consistently produce creative responses to pitches that challenge ourselves and our clients.
- Assist with maintaining and updating the materials library and introduce new products, finishes and trends to the design team.
- Assist in the production of presentation montage boards, ensuring good liaison and co-ordination in line with the responsible Project Designers instruction.
- To assist the Design team to consistently raise the standard of presentations within Peldon Rose, both through design content, material and technology.

- To assist in developing the use of Photoshop and other electronic presentation media within the business.
- To openly share your views with the wider team and participate in the success strategy of the business.

### **Key Skills**

- Knowledge of IT packages including photoshop and InDesign. Good knowledge of MS Office.
- Creative and imaginative approach to design, able to generate and suggest new ideas to the wider team.
- Good organisational skills, able to prioritise and manage a busy workload.
- Strong communication and team working skills.
- Studying towards or recently achieved an Interior Design Degree.

Above all to take this job description as our minimum expectation, to work over and beyond our minimum expectation to achieve the success that is available to you within the business.

The Employee will, from time to time, be required to carry out other works within the Peldon Rose Group.

The Design Intern will be working with other team members as is required and will report directly to our Group Design Director on matters within the design team.

You can find more information about Peldon Rose on our website – [www.peldonrose.com](http://www.peldonrose.com), Instagram, LinkedIn and Youtube accounts <https://www.youtube.com/c/PeldonRoseGroupLimited/videos>